

Wellington Girls College Weekly Grounds Maintenance Plan

WGC Grounds Broken Down into areas and the days they are worked on

Monday (Blue) **

Pavilion and Prefab areas.

Walk ways, paths and parking area behind the pavilion are clean and swept of litter and leaves.

Gardens are weeded if required and litter is removed. Gardens kept tidy.

Pavilion decking checked for safety and litter.

Gardens to the rear of the prefabs at the field are litter and weed free.

Rear of prefabs off the sports drive are cleaned of litter.

Tuesday (Green)

Sports Drive, Top Hard Court (including large grass bank), Gym circumference.

Sports drive swept and clean of litter, Weeds removed.

Top sports court is clear of any alien material including litter, weeds and anything else. Grass bank is clear of litter.

Full surround of the gym is cleared of litter and debris, weeds are removed. Full sweep required including 2 x gym entrances.

Refuse bin area needs to be swept.

Check that ivy is cut back enabling drivers clear vision. Ivy also encroaches onto court.

Drains and drain channels checked for debris.

Wednesday (Brown)

Art and Library, artificial turf and back of drama 1

Kiln, Art and Library gardens checked for weeds and cleared of litter and kept tidy.

Drama 2 surround kept litter free, as of the back of the courts.

Artificial turf kept clean and swept. Water channel and drain cleaned and checked for blockage.

Back of Drama 1, including decking clean and tidy. Ivy decking checked and cut back if required.

Check that the Library ramp and entry is clean and tidy.

Art surround swept, including all 7 entry doors.

Thursday (Orange)

Music/canteen areas, quad and copiers/it areas, including Large Bank.

Sweep music car park and check drains and water channels are clear of debris.

Sweep the canteen service area.

Clean and sweep the quad and keep weed free.

Sweep entrances to Reprographics and It areas.

Clear large bank of litter and keep tidy. Remove weeds.

Friday (yellow)

Sports Entrance, Brook Street, International House, Pipitea areas and School front along to music entry.

Clean Sports entrance and Brook Street. Tidy and weed small Brook Street garden.

Clean and tidy all of the large garden areas surrounding Pipitea and International House.

Sweep and weed and remove litter from the front of school on Pipitea Street.

** 5 Areas will be colour coded on a map of the school for easy reference.