



WELLINGTON GIRLS' COLLEGE

Tēnā koe

Thank you for showing an interest in our School Nurse position. The clinic is well set up and is ready for a new person to make it their own.

Wellington Girls' College has a focus on staff and student wellbeing and we see the Nurse as being an integral part of the team.

We are looking for a registered Nurse, with some experience, who can cope with the vast array of issues that will be presented each day.

The successful applicant will need to be (or become) ACC registered and the college will support with professional development hours and supervision. Belonging to NZNO is expected, as is having indemnity insurance and having a current Annual Practising Certificate (APC).

We are open to a job share for this role, but we would want the two people involved to apply together, so that you have worked out how the job share would operate and can share those ideas with us.

The role specifications will include (but are not restricted to):

- Providing health care for students
- Participating in Health education programmes
- Maintaining confidential health records
- Producing anonymised reports for use by the senior staff and Board of Trustees
- Maintaining the clinic and equipment in good working order
- Keeping adequate supplies and maintaining First Aid kits
- Referring students to outside providers as necessary
- Have a broad knowledge of clinical skills including HEEADSSS assessment
 - Sexual health
 - Mental health
 - Eating disorders
 - Chronic illness/disability
 - Alcohol and drugs
 - Physical assessment skills
 - Youth development, risk and resilience

The person specifications will include (but are not restricted to):

- A desire to work with and a genuine liking for teenagers
- Excellent communication skills (written and oral)
- Having a strengths based approach
- An ability to work independently but also be part of a wider team
- An ability to maintain positive relationships with staff, youth agencies, local networks and other sectors

We would welcome you visiting us to talk more about the role. Please arrange this through Jacqui Forsythe, our HR Manager.

We look forward to receiving your application if this is a role that interests you.

Kind regards

Julia Davidson
Principal