

EOTC Risk Assessment Form

EOTC Activity: Regular Sporting Games and Training	Date: All Year
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Risk / Harm What could go wrong?	Hazard Why would this happen?	Risk Rating See EOTC guidelines	Controls How can the risk be minimized/eliminated/dealt with?
PEOPLE			
Accident /Injury	Drowning Over stretching Sudden activity Moving equipment Faulty equipment Incorrect footwear / clothing Person to person contact	Medium	Warm ups Progression into activity Follow instructions, move in stages Check equipment Check clothing / footwear prior to start of training Adhere to rules of activity / game Wear protective gear– eg mouth guard Teach fair play & respect

	Inability to compete in selected activity eg skiing		Ensure all students are capable at carrying out the task required of them
Abuse of community/ environment	Rudeness / communication breakdown	Medium	Communicate to students representing college, reputation
Student behavioural problems / loss of student	Unclear expectations / guidelines Unsupervised time/ no parents volunteer to manage Unfamiliar location or instructions	Medium	Students given clear guidelines as to behavioural expectations Parents asked to manage and if no one volunteers parents are aware that students will be travelling and playing without adult supervision Students reminded of expectations during trip, boundaries, meeting points, emergency procedures
EQUIPMENT			
Equipment damage / loss	Misuse No maintenance	Medium	demonstrations by coaches to show proper use of equipment regular checks by maintenance, report any damage & follow up on repair

Vehicle Accident	<p>Distracted or tired driver</p> <p>Failure to wear safety belts</p> <p>Vehicle fault</p> <p>Dangerous driving conditions</p>	Medium	<p>follow road code</p> <p>Parents must acknowledge when transporting students that their vehicle is fully registered and warranted and all students will wear safety belts.</p> <p>for journeys longer than 5 hrs, there must be 2 fully licensed drivers aged 25+</p> <p>prior to each trip, students reminded of rules when travelling</p>
ENVIRONMENT			
Flooding	Inclement weather	High	<p>Heightened awareness of conditions. Checking weather forecast. Having a safety plan</p>
Damage to buildings	<p>Loss of control by coach/managers in charge</p> <p>outside agency causing damage</p>	Medium	<p>Set boundaries, use appropriate equipment</p> <p>Talk to students at start of season reiterating rules</p>
COVID - 19			

<p>Outbreak of Covid - 19</p>	<p>Not following Ministry of Health Guidelines</p>	<p>Medium/High</p>	<p>Stay home if unwell</p> <p>Do not go to school, games or trainings – if a student has symptoms of Covid - get tested</p> <p>Use basic hygiene – wash hands with soap and water for at least 20 seconds before and after training and/or games</p> <p>Use an alcohol based sanitiser and rub hands together if soap is unavailable – provided in gear bags</p> <p>Cough or sneeze into elbow or cover mouth and nose with tissues – put them in a bin immediately – avoid touching your face including eyes, nose or mouth if your hands are not clean</p> <p>Surfaces may have infected droplets</p> <p>Clean surfaces/equipment regularly</p> <p>Encourage use of the Contact tracing app at WGC and other venues</p>
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